

**南臺科技大學人文社會學院教育經營碩士班**  
**碩士學位論文口試申請表**

姓名		學號		入學學年	
				班級	<input type="checkbox"/> 碩士班 <input type="checkbox"/> 碩專班
論文題目					
申請繳交資料					
序號	繳交資料				檢核欄位
1	題目審查通過日期：      年      月      日				
2	參加教育相關研習或學術研討會認證表 (請至表單填寫列印紙本 <a href="https://forms.gle/kZZLJ7zFicRFRVRB9">https://forms.gle/kZZLJ7zFicRFRVRB9</a> )				
3	已發表文章一篇或已被接受刊登之證明(或論文發表證明尚未取得切結書)				
4	歷年成績單(審查學分用) (可至 L 棟、W 棟1樓「成績單列印自動化繳費」機申請)				
5	S1論文摘要(採用線上研究所學位考試申請暨管理系統格式)				
6	S2切結書(採用線上研究所學位考試申請暨管理系統格式)				
7	Turnitin 原創性比對系統比對結果25%以下 (須請指導教授簽核、及研究生本人簽名)				
8	學術研究倫理教育教育課程修課證明(含核心課程共18個必修單元時數6小時)(106學年度(含)起入學研究生)				
9	碩士論文計畫口試教授綜合評審結果為「通過」之影本				
10	論文一本(須請指導教授簽核、及研究生本人簽名)(不用膠裝)				
11	線上提出申請(網址： <a href="https://aura.stust.edu.tw/DegreeApp/login.aspx">https://aura.stust.edu.tw/DegreeApp/login.aspx</a> )				
<p>提醒：</p> <p>1. 請將此表置於第一頁，並請將上述資料依序排列於此表之後，謝謝。</p> <p>2. 學位論文相關教學 <a href="https://sites.google.com/stust.edu.tw/thesis">https://sites.google.com/stust.edu.tw/thesis</a></p> <p>3. 碩士論文評分表每位口委1份：請至教務處網頁列印，口試後交由指導教授彙整送教務處。</p> <p>4. 學位論文口試記錄：口試結束請指導教授簽核，送所辦存查。</p> <p>5. 申請相關資料請於下列時間繳交至所辦，逾期不候，敬請見諒！</p> <p>第1梯次申請時間115/3/16-3/22(系統申請截止日為3/22，紙本收件截止日為3/23中午前)</p> <p>第2梯次申請時間115/4/20-4/26(系統申請截止日為4/26，紙本收件截止日為4/27中午前)</p>					

申請學生：\_\_\_\_\_ (請簽名) 日期：

指導教授：\_\_\_\_\_ (請簽名) 日期：

班 主 任：\_\_\_\_\_ (請簽名) 日期：

## 切結書

本人因下述原因：

暫時無法提供「論文發表證明」

暫時無法提供「參加學術研討會2場證明」

於學校規定研究生學位考試申請繳交資料時間，暫時無法提供佐證資料，將於本人之學位考試日前一週補交上述所缺之佐證資料。如有不實，本人同意撤銷學位考試，並承擔一切責任，特此切結為憑。

並得到指導教授：\_\_\_\_\_ 同意

切結人簽章：

班級：

學號：

聯絡電話：

簽署日期： 年 月 日

附件七 碩士班學位論文口試記錄

註：內容摘要若不敷使用，請自行以空白紙張摘述。

南臺科技大學人文社會學院教育經營碩士班學位論文口試記錄					
日期	年 月 日 時 分			地點	
研究生				學號	
論文名稱					
主持人	簽名	指導教授	簽名	記錄	簽名
口試委員					
碩一 研究生					
碩二以上 研究生					
內容摘要					

# 南臺科技大學

## 114 學年度第 2 學期研究生學位考試時間表

研究生	所屬系所	註冊組	指導教授
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項次	工作項目	第 1 梯次		第 2 梯次		資料準備單位	應完成事項及資料	注意事項
		日期	週次	日期	週次			
1	公告	115.03.09	3	115.03.09	3	註冊組	G1.舉行學位考試公告	
2	申請學位考試	115.03.16   115.03.22	4	115.04.20   115.04.26	9	研究生	一、至學位考試申請暨管理系統線上提出申請 二、備妥系所指定資料繳至系所辦公室： 1.S1.論文摘要 2.S2.切結書 3.論文初稿(一份) 4.投稿接受證明(如論文抽印本) 5.各所指定資料 6.論文初稿的 Turnitin 原創性報告(註 3) 7.L1.論文延後公開申請書(註 4)	1) 申請前須已取得學術倫理修課證明(註 1)與通過論文題目及計畫書審查(註 2)。 2) 學位考試申請暨管理系統(以下簡稱 DegreeExamApp)，網址： <a href="https://aura.stust.edu.tw/DegreeApp/login.aspx">https://aura.stust.edu.tw/DegreeApp/login.aspx</a> 3) 欲申請延後公開者(僅限涉機密、專利及依法不得公開)，需另向系辦繳交論文延後公開申請書。
						所屬系所	至 DegreeExamApp 輸入指導老師名單	須為專任(案)助理教授以上職級。
3	系所初審	115.03.23   115.03.27	5	115.04.27   115.05.04	10	所屬系所	一、於時限內至 DegreeExamApp 審查 二、備妥下列文件繳回註冊組 1.D1.學位考試申請資格審查表 2.切結書 3.專業領域之論文計畫書審查表(附會議記錄)	依系所自訂規定審查。
4	修課學分審查	115.03.30   115.04.10	6-7	115.05.04   115.05.08	11	註冊組	一、審查修課學分 二、彙整系所辦繳交的資料陳請教務長簽核。	研究生至 DegreeExamApp 查詢申請審查結果時間： 第 1 梯次: 115.04.13 第 2 梯次: 115.05.11
5	考試委員建議名單	115.04.13   115.04.19	8	115.05.11   115.05.17	12	指導教授	至 DegreeExamApp 輸入校內及校外委員資料。	1)「校內委員欄位」不可空白。 2)委員數須符合學位考試細則規定。
						所屬系所	D2.學位考試委員建議名單	1)「校內委員欄位」不可空白。 2)請先送至註冊組轉陳教務長遴選簽核。
6	確定考試委員名單	115.04.20   115.04.24	9	115.05.18   115.05.22	13	註冊組	製發學位考試委員聘書	無法應聘須立即反映，另行聘請。
						所屬系所	D4.辦理學位考試電子簽 附件 D2.學位考試委員建議名單(簽核掃描檔)	
						指導教授	線上提交「預約訪客車牌申請單」(註 5)	校外委員若須開車入校，請於考試日前完成訪客車牌登記申請。
7	寄發論文公告舉行考試	115.04.27   115.05.04	10	115.05.25   115.05.29	14	研究生	寄發論文初稿(每位委員一份)	可交付所屬系所統一寄送時間： 第 1 梯次: 115.04.27~05.04 第 2 梯次: 115.05.25~05.29 *逾期者需自費自行郵寄。
8	考試日	115.05.04   115.07.31	11   24	115.06.01   115.07.31	15   24	所屬系所	D7.校外考試委員所得收據撥款清冊(教職員/執行業務報酬所得)	1)考前，收據交給指導教授。 2)考後，撥款清冊(教職員)附 D4.簽呈影本、經簽核的 D2.影本，陳請撥款。
						研究生	考前自 DegreeExamApp 印出下列文件並交給指導教授： (1)D8.成績評分表(每位委員一張) (2)D9.論文及格證明書 (3)L1.論文延後公開申請書(註 4)	考試時，委員若提出論文題目須修正，考試當日立即重新印出正確論文題目 D8、D9 與 L1(限延後公開者)交給委員登分及簽名(註 6)。
						指導教授	一、收回成績評分表並至 DegreeExamApp 輸入學位考試成績 二、印出評分確認表(註 7)簽名並於期限內將 D8,D9 及確認表繳回註冊組。	1)成績評分表的成績以「國字」表示。 2) D8.、D9.及評分確認表正本繳回期限及地點(註 8)
9	辦理離校手續	115.07.07   115.08.14	20   暑假	115.07.07   115.08.14	20   暑假	研究生	一、.G5.離校手續單 二、紙本論文	1) 論文定稿之 Turnitin 原創性報告及國圖論文檢測 WASS 報告(註 9)，須上傳至 FlipClass 數位學習平臺。 2) 因故無法完成學位考試者(註 10)。

註 1.學術倫理教育課程修課證明：106 學年度(含)起入學研究生，申請學位考試前需取得「[臺灣學術倫理教育資源中心](#)」修課證明。

註 2.(專業領域之)論文計畫書審查：研究生最遲應於**學位考試申請前一個月**通過符合各系(所、學位學程)專業領域之論文計畫書審查。

註 3.論文初稿 Turnitin 原創性報告：論文初稿須經 Turnitin 原創性比對系統(<https://lib.stust.edu.tw/tc/node/turnitinreg>)產生比對報告。

註 4.論文延後公開申請書：依學位授予法第 16 條規定，論文以公開為原則。若因涉及機密、專利事項等因素，需另檢附本申請書及證明文件向系辦提出申請，經**各系(所、學位學程)學術委員會及學位考試委員審核通過後才可延後公開**。

註 5.線上提交「預約訪客車牌申請單」：南臺使用車牌辨識系統執行車輛進出校園管制。若校外考試委員自行開車前來應試，指導教授須於考試日前送出電子表單「預約訪客車牌申請單」並經所屬主管批核後，即可考試日當天車辦入校。

註 6.考試時，委員若提出論文題目須修正：學位考試後須立即重新列印更正後論文題目之評分表、論文及格證明書及論文延後公開申請書(限延後公開者)予學位考試委員登分及簽名；**學位考試評分表、論文及格證明書及論文延後公開申請書(限延後公開者)均需為正確論文題目，請勿塗改。**

註 7.評分確認表：指導教授依各成績評分表的評分(須以國字書寫)及意見輸入至 DegreeExamApp 後印出「評分確認表」並簽名。

註 8.D8、D9 及評分確認表正本繳回期限及地點：D8.成績評分表、評分確認表，**最遲須於 8 月 7 日前**，博、碩士班繳至教務處註冊組(L103)；碩專班繳至進修與延伸教育處教務組(S101)。D9 論文及格證明書正本可交由研究生辦理離校手續時一併繳回。

註 9.將兩份檢測報告上傳至 FlipClass 數位學習平台：學位論文完稿須經 Turnitin 原創性比對系統與國圖文檢測系統產生 Turnitin 相似度報告及 WASS 比對報告，並上傳至 FlipClass 數位學習平臺。

註 10 因故無法完成學位考試者：已申請學位考試之研究生，因故無法於該學期內完成學位考試，應於學校行事曆規定**學期結束日(7 月 31 日)**之前，報請學校撤銷該申請，**逾期未撤銷亦未舉行考試者，以一次不及格論。**

DegreeExamApp

<https://aura.stust.edu.tw/DegreeApp/login.aspx>



AREE Online Courses

<https://ethics.moe.edu.tw/>



Turnitin

<https://lib.stust.edu.tw/en/node/TUG>



Theses/Dissertations Submission System

[https://cloud.ncl.edu.tw/stust/in.php?school\\_id=43](https://cloud.ncl.edu.tw/stust/in.php?school_id=43)



# Southern Taiwan University of Science and Technology

## Graduate School Students' Degree Exam Timetable for 2<sup>nd</sup> Semester of the Academic Year 2025

		Students(S)	Registration Division (R.D.)	Departmental Office (D)	Advisor			
No.	Items	1st Round		2nd Round		Tasker	Tasks and Documentation to be Completed	Remarks
		Date	Week	Date	Week			
1	Announcement	2026.03.09	3	2026.03.09	3	R.D.	G1.Degree Exam Announcement	
2	Apply for the Degree Exam	2026.03.16	4	2026.04.20	9	S	1. Apply online at <b>Graduate Students Degree Exam Application and Management</b> (aka <u>DegreeExamApp</u> ). 2. Submit the designated documents to the dept offices by the deadline: 1) Thesis/Dissertation Abstract (S1) 2) Declaration (S2) 3) One draft of the manuscript 4) Manuscript acceptance letter (e.g. offprint) 5) Documents assigned by the depts 6) Turnitin Similarity Report of the draft <sup>3</sup> 7) Application for Embargo of Thesis/Dissertation (L1) <sup>4</sup>	1) Obtain the AREE Certificate of Completion <sup>1</sup> and pass the Title and Proposal Hearing Review <sup>2</sup> before application. 2) Overdue applications won't be accepted. 3) <b>Graduate Students Degree Exam Application and Management</b> (aka <u>DegreeExamApp</u> ) <b>Link: <a href="https://aura.stust.edu.tw/DegreeApp/login.aspx">https://aura.stust.edu.tw/DegreeApp/login.aspx</a></b> 4) Students who plan to delay public release (due to confidential or patent matters, or prohibition by law) should submit (L1) application form to the dept offices with the documentary evidence.
		2026.03.22		2026.04.26				
3	Depts' Initial Review	2026.03.23   2026.03.27	5	2026.04.27   2026.05.04	10	D	1. Dept. offices should enter the review results in the DegreeAPP by the deadline. 2. Submit the following docs. to R.D. 1) D1.Degree Exam Qualification Assessment 2) Declaration 3) Dissertation/Thesis Proposal Hearing Review (with the meeting minutes)	1) Depts set their own rules for the review. 2) The departmental offices should prepare the listed documents and turn them in to the registration division by the deadline.
4	Graduation Credits Review	2026.03.30   2026.04.10	6-7	2026.05.04   2026.05.08	11	R.D.	1. Review the graduation credits 2. Organize and submit the documents turned in by the dept offices to the Dean of Academic Affairs for approval.	Applicants can check results with the dept offices after the following date: <b>First round: April 13, 2026</b> <b>Second round: May 11, 2026</b>
5	Prepare the Suggested List of Degree Exam Committee Members	2026.04.13	8	2026.05.11	12	A	Enter the internal and external Exam Committee members' information into the DegreeExamApp by the deadline.	1) Please do not leave the column of the "internal" Committee member blank. 2) The number of the committee members should comply with the regulations.
		2026.04.19		2026.05.17		D	Submit the following doc to R.D. (D2)Suggested List of Degree Exam Committee Members	1) Please do not leave the column of the "internal" Committee member blank. 2) R.D. will organize the lists and submit them to the Dean of Academic Affairs for selection and approval.
6	Confirm the List of Degree Exam Committee Members	2026.04.20	9	2026.05.18	13	R.D.	Mail the Letter of Appointment to the Degree Exam Committee Members.	1) After D2 is approved, R.D. will print out and send by post the LoA to the Committee Members. 2) Please immediately inform the R.D. of any changes of the Committee Members.
		2026.04.24		D		D4. Approval Letter for Processing the Degree Exam		
		A		Pre-register Committees' Vehicle Online <sup>5</sup> Online		If Committees drive to campus, advisors should pre-register their Vehicles before the Degree Exam date.		
7	Mail Drafts to the Committee Members	2026.04.27   2026.05.04	10	2026.05.25   2026.05.29	14	S	Mail the dissertation/thesis draft to the Committee Members. (one copy per member)	Time for free delivery at the Documentation Office(L110): <b>First round: April 27 ~ May 04, 2026</b> <b>Second round: May 25 ~ May 29, 2026</b> *Any overdue submission should be paid by the applicants and sent on their own.
8	Degree Exam Day	2026.05.04   2026.07.31	11   24	2026.06.01   2026.07.31	15   24	D	D7. Receipts for External Members The Appropriation List	1) Hand in the receipts to the advisors before the Exam. 2) Prepare the appropriation list attached with the copies of D4 and the approved D2.
						S	Print out D8 and D9 from the DegreeExamApp and turn them into the advisor before the Exam. 1) D8. Mark Sheets (one sheet per member) 2) D9. The Verification Certificate 3) <b>L1<sup>4</sup> Application for Embargo of Thesis/Dissertation (embargo only)</b>	<b>If Committee Members request to revise the title during Exam<sup>6</sup></b> , applicants should re-print the corrected D8、D9 <b>and L1(embargo only)</b> for members' signatures right after the Exam.
						A	1. Collect the mark sheets and enter the scores into the <u>DegreeExamApp</u> 2. Print out the Confirmation of Marks Form <sup>7</sup> and turn in D8, D9, and the Confirmation Form to the R.D.	1) The score should be written in words on each mark sheet. 2) Return D8, D9, and the Confirmation of Marks Form to the R.D. (L103) on time <sup>8</sup> .

No.	Items	1st Round		2nd Round		Tasker	Tasks and Documentation to be Completed	Remarks
		Date	Week	Date	Week			
9	Complete the Check-Off List	2026.07.07   2026.08.14	20   Summer Break	2026.07.07   2026.08.14	20   Summer Break	S	1. G5. <u>Check-off List</u> (G5) 2. The Dissertation/Thesis Bindings	1) Upload the Turnitin Similarity Report of the finalized manuscript and WASS comparison report to the <u>FlipClass</u> <sup>9</sup> . 2) Students unable to complete the Degree Exam for any reason should refer to note <sup>10</sup> .

#### Notes

- AREE Certificate of Completion:** Students enrolled in and after 2017 must take the Academic Research Ethics Education (AREE) online courses, pass the final exam, and obtain the AREE Certificate of Completion before applying for the Degree Exam.
- The Proposal Hearing Review:** students must pass the departmental dissertation/thesis Proposal Hearing Review in their area of specialization **at least one month before applying for the degree exam online.**
- Turnitin Similarity Report of the Draft:** Students should upload their drafts of the manuscripts to Turnitin for originality check and generation of similarity reports.
- Application for Embargo of Thesis/Dissertation:** Theses/dissertations are to be made public under Article 16 of the Degree Conferral Act. Students who need to delay the public release of their manuscripts due to confidential or patent matters, or prohibition by law should further submit the Application for Embargo of Thesis/Dissertation with the documentary evidence to their departmental Academic Committee for review. **Only with the approval of both the department and the Degree Exam Committee members will the public release be postponed.**
- Pre-register Committee's Vehicles:** STUST uses the License Plate Recognition (LPR) system for campus access enforcement. For Committees driving to campus, advisors should submit online applications to pre-register their vehicles before the Degree Exam date.
- Any Requests for Revising the Title During the Exam:** **If the Committee Members request to revise the title during the Exam, students should re-print the Mark Sheets, Verification Certificate, and Application for Embargo of Thesis/Dissertation (Embargo only) in the corrected title right after the Exam for scoring and signatures. The title on the Mark Sheets, Confirmation of Marks Form, Verification Certificate, and Application for Embargo of Thesis/Dissertation (Embargo only) should be confirmed and cannot be altered.**
- Confirmation of Marks Form:** after entering the scores and comments into the DegreeExamApp per the mark sheets (written in words), advisors should print out the Confirmation of Marks form and sign it.
- Advisors should return D8, D9, and the Confirmation of Marks Form to the R.D.(L103) on time: No later than August 7, 2026,** D8(mark sheets) and the Confirmation of Marks Form should be returned to the Registration Division at L103. The Verification Certificate could be handed to students who can return it to R.D. together with the Check-off List.
- Upload two reports to FlipClass:** After the finalized manuscript is checked by Turnitin and WASS, students must upload the Turnitin Similarity Report and WASS Comparison Report to FlipClass.
- Students unable to complete the Degree Exam for any reason:** In the case that students are unable to complete the Degree Exam in time, they should submit the Withdrawal Application Form for the Degree Exam to the R.D. before the end of the semester under the university calendar(**July 31, 2026**). **Students neither applying for cancellation nor completing the Degree Exam by the deadline will be recorded as one failing grade.**

**DegreeExamApp**  
<https://aura.stust.edu.tw/DegreeApp/login.aspx>



**AREE Online Courses**  
<https://ethics.moe.edu.tw/>



**Turnitin**  
<https://lib.stust.edu.tw/en/node/TUG>



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